**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 15th October 2014**

Present: Cllr Adrian James (Chair), Cllr John Key (Vice Chair), Cllr Sally Howe, Cllr Linda Taylor, Mrs Stephanie Tolson (Clerk & RFO).

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 **Public Participation**

None.

1. **Apologies**

 Apologies were received and accepted from Cllr Lynn Hammond.

**2. To receive any declarations of interest**

None.

1. **Minutes – 13th August 2014**

Section 2.1 amend “CPRE” to read “The Friends of the Peak District”.

 ***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The Clerk informed Mike Gibson of locations for the Boundary Stones.
	2. Fly tipping was removed from Mortimer Road and Gilbert Hill.
	3. A thank you to volunteers was put on the Parish website. The Clerk will also send a thank you email.
	4. Cllr Howe confirmed that the bunting was now in her possession. Some has been donated to the Bank View cafe. There has been a suggestion for a sewing project to make a wall hanging or bench cushions for the barn. The Clerk will ask the PDNPA for permission to put up a wall hanging.
	5. The Clerk contacted G Danks re bracken near the reservoir. The use of chemicals is not allowed to control the bracken as it is within 200m of a watercourse. He stated that Yorkshire Water do not have the budget to manually remove it.
	6. Sarah Ford has confirmed that the Brown Edge Lane sign will be replaced and all routes are to be checked for correct signage. This will take place over the winter.
	7. The Chair gave the Council’s comments to Anne Robinson re A628 suggested improvements.

**5.** **Planning Matters**

5.1 2014/0983 – The Bungalow, Fullshaw Cross – agricultural building.

***It was resolved that the Clerk enquire as to the intended use of the building given that the adjacent field is not currently used for livestock.***

**5.2** It was noted that the application for the temporary dwelling at Aldermans Head has been refused.

**5.3** It was noted that the Sheephouse Heights application has been appealed. It will go before the Planning Inspectorate.

**6.Financial Matters**

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Clerk’s Monthly Salary - £163.45
* Clerk’s Expenses - £12.35
* PDNPA Barn bookings - £45.00
* ***Resolved that all payments be approved.***
* The External Auditors have approved the Financial Accounts for the Year ending 31/3/14 and had no issues arising.
* The Chair reported that he had carried out the Annual Appraisal of the Clerk and it was agreed that the Clerk’s salary be reviewed in line with her contract.

***It was resolved that the Clerks salary increase by 1 point on the NJC salary scale.***

**7**. **Correspondence Received**.

**7.1** The Council went through the correspondence list and several items were noted.

**7.2** It was noted that the claimed BOAT for Cut Gate had been rejected.

**7.3** The PDNPA consultation on arrangements for the appointment of Parish Council members was noted, no comments were made**.**

 **7.4** The BMBC consultation for changes to the future Council was noted. No comments were made.

**7.5** An article in the White Rose Update was commented on regarding email addresses for Parish Councils, and that it is recommended to have a .gov.uk email address.

 ***Resolved that the Clerk find out more information about this.***

**8**. **Councillors’ Report**

 No District Councillors were in attendance.

**9.** **General Parish Council Business**

**9.1Gilbert Hill Picnic Site**

The Clerk has obtained a quote from BMBC to tidy/strim the picnic site for £164. It was noted that the work has been done last week, even though the Clerk had not yet given the go ahead to BMBC.

***Councillor Key will also obtain a quote from his contact to do the same job for comparison purposes. It was agreed that it would need to be tidied a couple of times per year.***

**9.2 Regulations re Recording of Meetings**

The Openness of Government Regulations 2014 specifies that Parish Councils may be recorded.

The Clerk cited the amendment necessary to the Council’s Standing Orders. This was agreed.

Also agreed and circulated was a draft set of rules to oversee the recording of meetings. These will be updated and signed at the next meeting.

**10. Any Other Business**

**10.1**None.

**11. Date and Time of Next Meeting**

**11.1** Wednesday 3rd December 2014 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_