**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 13th May 2015**

Present: Cllr Adrian James (Chair), Cllr Lynn Hammond, Cllr Sally Howe, Mrs Stephanie Tolson (Clerk & RFO).

In attendance: No public.

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 **Public Participation**

None.

1. **Apologies**

Apologies were received and accepted from Cllr John Key and Cllr Linda Taylor.

**2. To receive any declarations of interest**

Councillor Hammond declared an interest in Planning Matters, application no 2015/0472.

1. **Declaration of Office**

All Councillors present completed their Declarations of Acceptance of Office which were signed and witnessed by the Clerk.

1. **Appointment of Chair**

Nominations for the coming year were called for, Councillor James was the uncontested nominee and he declared himself willing to stand and so was elected unopposed. A declaration of Acceptance of Chair form was completed and signed.

1. **Appointment of Vice Chair**

Nominations for the coming year were called for, Councillor Key was the uncontested nominee and he declared himself willing to stand and so was elected unopposed. A declaration of Acceptance of Vice Chair form will be signed at the next meeting.

1. **Minutes – 18th March 2015**

No amendments required.

***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The Clerk explained that she had queried the BOAT application for Browns Edge Lane with Sarah Ford, Footpaths Officer. Sarah explained that there is a large back log of applications which are being worked through. All applications have been assessed for priority and been scored. The issue for the Browns Edge Lane application is that it in the backlog group of old applications that are technically incomplete with no evidence attached. It should have been assessed in 1978 but wasn’t. Other applications fall within the higher priority groups and have to be dealt with first and due to the complex legal nature of the applications, only a few cases can be dealt with at a time.
	2. Regarding the issue of water on the road at the Cranberry crossroads, BMBC have requested that Cranberry Farm install interceptor drainage, and are monitoring the situation.
	3. Gilbert Hill was discussed, and it was noted that it did need strimming yet. However it was noted that there are some trees that are now obstructing the views.

*Resolved that Councillors visit the site individually and make note of the trees with a view to discussing at the next meeting.*

* 1. It was noted that although some of the Hartcliffe Hill flytipping had been removed, the asbestos was still there.

***Resolved that the Clerk report again.***

**8.** **Planning Matters**

8.1 2015/0118 – Lower Belle Clive Farm – New roof on outbuilding/shed. This was discussed and was agreed that in the absence of complaints that the PC had no comments to make.

 2015/0459 – The Bungalow, Fullshaw Cross – agricultural building (resubmission).

 ***Resolved to comment that the changed circumstances still don’t justify this development in the green belt.***

2015/0459 – Millbrook House – Orangery. No comments made.

 2015/0472 – Mossley House Farm – Wind turbine.

 ***Resolved to object due to size, visual impact, larger capacity than required for residents use and that would set precedent for more applications on this stretch of green belt.***

2014/0679 – Aldermans Head. It was reported by a resident that there is a caravan and various sheds/containers on this site. The original application was for one agricultural building, and an application for a temporary dwelling had been refused.

 ***Resolved that the Clerk inform the planning officer of the developments at the site.***

**9.Financial Matters**

**9.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Diane Brown – Internal Audit - £100
* Clerk’s Monthly Salary - £170.21
* Clerk’s expenses – Postage & mileage - £18.99
* YLCA membership - £110.00
* ***Resolved that all payments be approved.***
* ***The Financial Regulations were adopted and signed.***
* ***A receipt of £34 from the Charity of Samuel Wordsworth was noted. It was suggested that it could be donated for the benefit of the keep fit group. The Clerk will contact Cllr Taylor, and a cheque can be written at the next meeting.***
* ***The Internal Auditor’s report was circulated and discussed.***
* ***Items on the report to note were that a Parish Council risk assessment should be done, and that the financial regulations are due for review soon. It was also noted that the Clerks annual appraisal should be documented.***
* ***The Clerk circulated Year End Accounts for the year ending 31st March 15 to Councillors. The Annual return and Annual Governance Statements were approved and signed by the Clerk and Chairman.***
* ***The transparency code was discussed. The Clerk will put the required information on the Parish website.***

**10**. **Correspondence Received**.

**10.1** The Council went through the correspondence list and several items were noted.

An invite to the Mayor’s Civic Service on the 11th of June in Barnsley was noted. No one was able to attend.

The response from South Yorkshire Police regarding potential community speedwatch schemes was noted.

A notice regarding the temporary closure of the public footpath to the south of Langsett to allow it’s upgrade to The Little Don Trail was noted.

The Chair explained a letter that he had written to BMBC regarding parking on Swindon Lane. He is attempting to get confirmation on the parking restrictions that are in force given that it is a bridleway and who should be contacted in the event that a car is parked there.

**11**. **Councillors’ Report**

 No District Councillors were in attendance.

**12.** **General Parish Council Business**

**12.1Penistone Clean/Green Project**

Councillor Howe gave an update on the meeting that she had attended. The project aim is to provide the service that Neighbourhood Pride used to do prior to the Council cutbacks. Essential services such as litter bin emptying are not affected, but this project is aimed at providing the non essential services. The project organisers will be writing a specification to be put to contractors and would like a wish list from Parish Councils of jobs that they would like to be provided.

***Resolved that the Clerk will feedback requests for litter picking, ragwort removal and flytipping removal.***

Also discussed was the amount of dog mess bags that are hung from trees near Langsett reservoir. It was suggested that it would be better that the mess is pushed into hedgerows rather than hung from trees.

***Resolved that the Clerk contact Gordon Danks about the problem.***

Also discussed was the amount of litter in the main road lay-by’s.

***Resolved that the Clerk will contact the Highways Agency and ask if permission would be allowed to put a sign up requesting people to use the litter bin provided.***

**12.2 Langsett Air Quality**

In the absence of a reply from BMBC to our queries, this was not discussed.

**12.3Hordron Sheepfold**

The Chair reported that he had spoken to the landowner’s agent, Simon Gurney, who had confirmed that he was in talks with Natural England regarding getting the sheepfold restored.

***Resolved that the Clerk contact the Peak Park representative Ben Lambert for an update.***

**12. Any Other Business**

**12.1 None.**

**13. Date of Next Meeting** Wednesday 15th July 2015 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_