**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 18th June 2014**

Present: Cllr Adrian James (Chair), Cllr Lynn Hammond, Cllr Sally Howe, Cllr Linda Taylor, Mrs Stephanie Tolson (Clerk & RFO).

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 **Public Participation**

None.

1. **Apologies**

 Apologies were received and accepted from Cllr John Key.

**2. To receive any declarations of interest**

None.

1. **Minutes – 14th May 2014**

No amendments required.

 ***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The Chair signed the Declaration of Acceptance of Chair as it was not signed at the May meeting. The Vice Chair was absent, but will sign at the next meeting.
	2. The Clerk has not heard back from Mike Gibson re a bench and boundary stones on the Little Don Trail. The Clerk will ensure that this suggestion is not forgotten about.
	3. The VAT reclaim was discussed with respect to VAT reclaimed on Ward Alliance Grants. The Clerk will contact J Openshaw about the matter.
	4. The bank has confirmed that sweeping arrangements are in place to stop the Community Account going overdrawn. They have refunded the bank charge from May 2013.
	5. An updated employment contract for the Clerk was signed, following inclusion of the working from home allowance agreed at the May meeting.
	6. The Clerk informed the Mayor’s office that no Councillors were able to attend the Mayors civic service.
	7. The Clerk has added the speed gun to the asset register. It was purchased 5 years ago for £157.45.
	8. BMBC have confirmed that they will inspect the speed indicator devices at Fullshaw Cross.

**5.** **Planning Matters**

5.1 2013/0206 Turbine at Mossley House Farm – No decision yet, but recommended for refusal.

**6.Financial Matters**

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Spaldings – bunting rope - £20.12
* Clerk’s Salary June + working at home allowance Sep-May- £319.69
* Clerks expenses – postage, mileage, printer ink – £33.15
* CPRE annual membership - £36
* PDNPA barn bookings 3 meetings - £45
* The Clerk did a bank transfer of £2500 from the current account to the deposit account in May.
* The Accounts for the Year ending 3/2014 have now been sent off to the External Auditors.
* ***Resolved that all payments be approved.***
* ***The Clerk will complete an End of Project report for the Ward Alliance Grant for the bunting project, as no further spend is anticipated.***

**7**. **Correspondence Received**.

**7.1** The Council went through the correspondence list and several items were noted.

The new Penistone Area Plan was noted, all Councillors have received a copy by email.

The Clerk is to resend the TDF road closure information email to the Chair.

**8**. **Councillors’ Report**

 No District Councillors were in attendance.

**9.** **General Parish Council Business**

**9.1TDF Sub Committee update**

Councillor Howe gave an update.

The Arts and Crafts weekend in May went well. There were many different country demonstrations. The committee have sent invitations to the whole parish to attend the hanging bunting event, but unfortunately only received three replies. The community event has now been cancelled. The bunting will be hung during the day.

It was noted that the PDCP has paid from the Peak Park Grant for the outstanding invoices in relation to the TDF committee events.

Councillor Howe reported that one of the “Allez Allez” banners has disappeared, or been removed.

**10. Any Other Business**

**10.1**It was reported that the bottom third of Mortimer Lane has become very overgrown, the trees and bushes need cutting back.

***Resolved that the Clerk report to Neighbourhood Pride.***

**10.2** It was reported that at Fullshaw Cross going towards Penistone, when turning onto Hartcliffe Hill, the trees on the verge block the view and it is therefore difficult to see approaching traffic.

***Resolved that the Clerk report to Neighbourhood Pride.***

**10.3** The Chair requested statistics on the website use.

***Resolved that the Clerk contact the website company for the figures.***

**11. Date and Time of Next Meeting**

**11.1** Wednesday 13th August 2014 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_