**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 6th July 2016**

Present: Cllr Adrian James (Chair), Cllr Sally Howe, Cllr Linda Taylor, Cllr John Key and Cllr Lynne Hammond. Mrs Stephanie Tolson (Clerk & RFO).

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 **Public Participation**

None.

1. **Apologies**

No apologies were received.

**2. To receive any declarations of interest**

 None.

1. **Minutes – 16th March 2016**

***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. It was noted that BMBC regulatory services are dealing with the water at Cranberry Crossroads. The Clerk is awaiting an update on the situation.
	2. Cllr Howe discussed the quotes she had received from Simply Signs for anti littering. It was agreed to go with the larger size of 500x400mm @ £20 each. It was agreed to draw some designs and get a couple of template signs for the next meeting to enable the Council to make an informed decision.

***Resolved that Cllr Taylor will work on some designs with Cllr Howe.***

* 1. It was noted that the bus route via Mortimer Lane will cease in July. A new route that passes through Langsett to the new shopping centre in Stocksbridge is starting this month on Wednesdays. The Barnsley Bus Service consultation was discussed.

***Resolved to email the Parish mailing list with the details of the Bus service consultation. It was also agreed to pass on all bus service updates to Parish Councillors and the mailing list. The Clerk will forward the Parish Councils comments to the consultation.***

* 1. The Chair updated the Council on the Sheep Worrying meeting that had been held last month. He stated that Yorkshire Water is keen to address the issue and revised signs are being designed. It was also noted that two large notice boards will be installed showing the land boundaries, rights of ways and regulations re dog exercising. Better notices will also be installed at points of access to Estate land and Yorkshire Water land. John Taylor will be putting these signs up.
	2. It was noted that the Chief Executive of the PDNPA, Sarah Fowler, will attend the September meeting. Suggested points to discuss with her were planning issues and signage on the A628.

**5.** **Planning Matters**

5.1 There was one new planning application.

* 2016/0557 –Heathercliffe Lodge – storage shed replacement. There were no comments.
* Update on application statuses*:*
* 2016/0115 – Little Doubting Farm – extension. Still under consideration.
* 2016/0203 – Lower Belle Clive Farm – Agricultural building. Still under consideration.
* It was noted that the container at Fullshaw Cross is still there. The last report from BMBC was that enforcement action was due to be taken.
* *Resolved that the Clerk enquire with BMBC on the situation with the container.*
* 6*.* Financial Matters

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Clerk’s Monthly Salary - £175.41
* Clerks backdated increase Apr-Jun - £4.71
* Expenses – ink, post office special delivery, mileage – 56.01
* Microsoft Office software for laptop - £119.99
* JS Mitchell – bench installation at Gilbert Hill – £200.00
* S Barnes – Charity Samuel Wordsworth - £12.00

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* ***Resolved that all payments be approved.***
* The annual return has been submitted to the External Auditors, BDO Stoy Hayward.
* A receipt of £12 from the Charity of Samuel Wordsworth was noted.
* Resolved to donate this to Susan Barnes to give to the charity that she is raising money for in memory of her late husband.
* It was agreed to purchase Microsoft Outlook software for the laptop.
* A new Internal Financial Controls checklist was reviewed and agreed.
* A new policy for Reserves was reviewed and agreed.

**7**. **Correspondence Received**.

**7.1** The Council went through the correspondence list and several items were noted.

**7.2** Correspondence regarding the BMBC Local Plan was noted. It was agreed that no further comments were required on the plan.

**7.3** It was noted that there has been an increase in the use of the Parish website.

7.4 A request for a donation to The Kings Own Yorkshire Light Infantry Memorial Appeal was discussed.

 ***It was resolved to decline the invitation to contribute to the project.***

**8**. **Councillors’ Report**

8.1 No borough Councillors were in attendance.

**9.** **General Parish Council Business**

**9.1Gilbert Hill Picnic Site**

It was noted that the Clerk hasn’t been able to make contact with Groundcare regarding installing the seat. The Clerk presented an alternative quote of £200.

***Resolved to get the seat installed by the new contractor. The Chair will meet onsite to show the location required.***

It was noted that the picnic area needs strimming.

***Resolved to get this done by S Siddal, to be the same as the work he did last year at the site. Councillor J Key will contact him.***

9.2 **Ward Alliance Update**

It was noted that the Clean and Tidy team cannot take on the job of clearing the verges on Mortimer Lane, and that BMBC Highways and the Tree Officer have visited the site and do not feel that any action is required.

**10. Any Other Business**

**10.1** Cllrs spoke about the untidiness of the grass verges through the centre of Langsett.

***Resolved that the Clerk will make a request to the Clean and Tidy team.***

**11. Date and Time of Next Meeting**

**11.1** Wednesday 14th September 2016 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_