**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 4th July 2018**

Present: Cllr Adrian James (Chair), Cllr Lynne Hammond, Cllr Linda Taylor, Cllr John Key, Mrs Stephanie Tolson (Clerk & RFO).

In attendance: Andrew Constantine (Yorkshire Water)

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**Public Participation**

None.

1. **Apologies**

None

**2. To receive any declarations of interest**

 None.

1. **Guest**

Andrew Constantine from Yorkshire Water spoke to the Council about the Spillway project that is ongoing at the moment. The project is intended to stop any spill over. They started by building a replica model and testing its capacity. The wall on the right-hand side is being raised by one meter to 1.5 meters. He circulated plans and pictures of the project and explained that it will be complete by the end of November. they will ensure the site is left as it was before the work started.

He also spoke briefly about the other ongoing larger project which is ongoing at the site for new treatment works, this project will continue for another year and is being done to improve water quality.

He also explained that a scheme is starting soon on the spillway at Underbank reservoir.

**4. Minutes – 9th May 2018**

***Resolved that the minutes be approved.***

**5. Matters Arising**

5.1 The Clerk contacted Yorkshire Water over their Litter Bin policy. Alastair Harvey, Yorkshire Water, explained that they have trialled bins in the past but found that they led to other issues such as fly tipping adjacent to the bins, and bins overflowing leading to increased litter at the site. The Langsett car parks have regular litter picks as part of a ground maintenance contract and hey also have regular litter picks via the PDNPA volunteers and rangers. They are reliant on visitors being responsible and taking litter home with them.

5.2 GDPR policies have been put in place and all residents on the email list have been asked to confirm that they accept the privacy notice and agree to continue receiving mailings. Unfortunately, there are only a handful of residents still on the mailing list that have opted in.

5.3 Fly tipping on the A628 was reported to BMBC.

5.4 The Clerk contacted BMBC regarding the water on the road at Cranberry Crossroads. BMBC have confirmed that drainage work took place in May. No water has been visible on the road since.

5.5 The Council spoke about the idea to invite Caroline L’Aimee to a future meeting to discuss reaching out to the community.

*It was resolved to invite her early in 2019 as she wasn’t available in the Autumn.*

**6. Planning Matters**

6.1 There were no new planning applications.

6.2 Update on application statuses*:*

2018/0395 – Flouch – office extension. Approved.

**7*.***Financial Matters

**7.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including: -

* Clerk’s Monthly Salary - £195.52
* PDNPA Barn Hire Interviews – £20.00
* YLCA Clerk advert - £15.00
* Clerk expenses postage - £7.28
* ***Resolved that all payments be approved.***

**8**. **Correspondence Received**

8.1 The Council went through the correspondence list and several items were noted.

8.2 The Council discussed correspondence received from Mr Hansell of the group Frack Free Penistone and Stocksbridge. After some discussion it was decided not to invite them to a future meeting, but that the group details will be kept on file in case required in the future.

8.3 The Clerk circulated two policies as a result of new GDPR legislation. An updated Standing Orders and a Document Retention Policy.

 ***It was resolved to adopt the policies.***

**9**. **Councillors’ Report**

9.1 None.

**10.** **General Parish Council Business**

**10.1Community Defibrillator**

The Chair has been investigating this along with Councillor Sedgwick and Mrs Punshon from the Dog and Partridge, who had also been considering installing a defibrillator. She has offered to help the Parish Council.

 Discussions centred on how they work and about training a group of Langsett residents as first responders.

The suggested location is the side of the Langsett Barn, therefore the PDNPA and Yorkshire Water would need to be involved.

Funding was discussed, and the suggestion is to fund it from reserves with contributions from the PDNPA (in terms of electricity as they are required to remain plugged in), and a fund contribution from Yorkshire Water. Prices range from £800 upwards, plus the cost of a cabinet.

***It was resolved to agree the project and start working on it. The Clerk will contact Yorkshire Water and PDNPA to see if they would be willing to contribute. The next stages would involve looking at training and choosing the equipment.***

**10.2 Ward Alliance Update**

The Chair confirmed that he had attended the recent Ward Alliance meeting. He explained that there had been a lot of discussion regarding BMBC’s waste collection service at the kerbside for rural properties. Ward Councillors are meeting with BMBC to discuss.

The Chair also reported that the Ward Alliance grant budget is almost spent for this year.

**10.3** **Langsett AQMA**

The Clerk reported on an update from Chris Shields, that traffic monitoring and air quality monitoring took place around Gilbert Hill and Langsett Centre in March. He will report back to the Council when the results are available.

***Resolved to invite Chris to a future meeting when the survey results are available.***

**10.4 Parish Council Vacancy**

The Chair reported on the interview process and explained that the Clerk position had been offered to Avril Sturdy. She has signed her contract and references have been sought. A handover between Clerks has been arranged for the 25th July.

Some discussion took place over future meeting dates, as she is also Clerk to Thurgoland who also have Wednesday meetings.

***It was resolved to keep the September meeting as it is, assuming the dates don’t clash, and change future meetings to Mondays.***

**10. Any Other Business**

**10.1** Cllr Sedgwick spoke about Broadband and his correspondence with Angela Smith MP and BMBC. Fibre broadband is due to be completed in Langsett by December, but he is not hopeful.

**10.2** The Chair raised this issue of communicating with Parishioners and suggested social media such as Facebook. Cllr Hammond stated that she would not want her details on the page.

**It was resolved to look at how other Parish Councils use social media and what type of posts they make.**

10.3 Cllr Sedgwick reported that the notice board was in a poor state. Refurbishment was discussed. It was also discussed on whether this was the best location for the board.

***It was resolved that the Clerk contact Yorkshire Water and ask permission for the Parish Council to install a noticeboard in the Yorkshire Water car park***.

**11. Date and Time of Next Meeting**

**11.1** Wednesday 12th September 2018 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_