**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 5th July 2017**

Present: Cllr Adrian James (Chair), Cllr Linda Taylor and Cllr Lynne Hammond. Mrs Stephanie Tolson (Clerk & RFO). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Public Participation**

None.

1. **Apologies**

Apologies were received and accepted from Cllr Sally Howe and Cllr John Key.

**2. To receive any declarations of interest**

 None.

1. **Minutes – 10th May 2017**

***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The Clerk contacted Bradfield Parish Council regarding dog wardens patrolling the area around Langsett reservoir that is within Bradfield Parish. They have been requesting this of Sheffield City Council. However, Sheffield City Council have stated that their enforcement department does not currently have the resources available to patrol the reservoir area.
	2. The Clerk informed Penistone and Barnsley Councils that no one was available to attend the mayor’s services.
	3. The Clerk wrote to BMBC Highways regarding speeding around the dangerous bend at the top of Hartcliff Hill. The highways department have responded that this narrow section of road has a national speed limit of 60mph, but that this is not a minimum speed and therefore users should only drive at this speed if it is safe to do so.

*Resolved that the Clerk reply to BMBC requesting signage due to this being a narrow blind bend.*

**5. Planning Matters**

5.1 There were no new planning applications.

5.2 Update on application statuses*:*

2017/0245 – Upper Belle Clive Farm: Conversion of building to dwelling. This has been refused due to it being new development in the green belt.

 2016/1103 - It was also noted to revisit the plan for the extension at Little Doubting Farm as Cllr Taylor felt that the construction looks as though it is a separate dwelling. The terms of the planning permission were that the extension was not to be used as a separate dwelling.

 ***Resolved that the Clerk forward the plans to Councillors to compare with the building.***

6*.* Financial Matters

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Clerk’s Monthly Salary - £180.13
* Mcafee livesafe - Renewal anti-virus software - £59.99
* Expenses – Amazon – Printer Ink - £36.51
* Expenses – Mileage - £7.20
* Simply Signs – 4 signs - £48.00
* ***Resolved that all payments be approved.***

6.2 Latest Bank Statement Balances: C/a 30th June £3400.18 D/a 30th June £9937.39.

**6.3** The accounts for the year end March 17 have been sent to the external auditor at the end of June.

**6.4** The Internal Audit was circulated. It was agreed to accept the report and recommendations, and thanks was given to the Clerk and Internal Auditor.

***It was resolved to refresh some of the financial policies at the next meeting.***

**7**. **Correspondence Received**.

7.1 The Council went through the correspondence list and several items were noted.

7.2 It was noted that no website statistic reports had been received in recent months. The Clerk will renew the reports with the Councils website supplier.

**8**. **Councillors’ Report**

8.1 No borough Councillors were in attendance.

**9.** **General Parish Council Business**

**9.1Litter Signs**

The Chair reported that he has installed 8 signs along the layby’s and car park of the A616. Four further signs will be installed on posts in the A628 lay-by. Councillors stated that they were pleased with the signs up so far. All signs also now state “Langsett Parish Council” on them.

**9.2 Ward Alliance Update**

There was no report available as the last Ward Alliance meeting was cancelled.

**9.3** **Langsett AQMA**

A reply received from Chris Shields at BMBC confirmed that he had discussed the Parish Councils request for a TRO on Gilbert Hill with the BMBC highways department. He will now be proceeding with identifying funding for a traffic counting exercise.

With regards to the establishment of a joint LPC/HE/BMBC working group, Chris Shields confirmed he is speaking with Mr Marshall of Highways England to ensure that HE understand that this is an HE generated problem.

Chris Shields has confirmed that he will inform us of progress of the above items in due course.

***It was resolved to await further updates from BMBC and keep the item on the Agenda.***

**10. Any Other Business**

**11.1** Councillor Taylor reported on the meeting she attended with Toni Rhios of Highways England about environment improvement schemes for the A628. They are looking at improving the lay-by’s and the Flouch roundabout. They are also going to cut the grass that is on the grass verge through the centre of Langsett. They have also been considering a crossing for the A628, for example an underpass.

**11. Date and Time of Next Meeting**

**11.1** Wednesday 13th September 2017 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_