**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 17th January 2018**

Present: Cllr Adrian James (Chair), Cllr Lynne Hammond, Cllr Linda Taylor, Mrs Stephanie Tolson (Clerk & RFO).

In attendance: None.

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**Public Participation**

None.

1. **Apologies**

Apologies were received and accepted from Cllr John Key, and guest Stephen Miller (BMBC).

**2. To receive any declarations of interest**

 None.

1. **Minutes – 15th November 2017**

***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The Clerk contacted Yorkshire Water regarding the Go Ape plans following the attendance of several parishioners at the last meeting. Yorkshire Water have confirmed that the plans have been put on hold due to feedback from the PDNPA. The Clerk has informed the residents that were concerned at the meeting.
	2. The Clerk reported the fly tipping on the A628 to BMBC. This has been removed.
	3. The Chair enquired again about the dangerous bend at the top of Hartcliff Hill and the signage that has been placed there. Councillors felt that the new signage was inadequate.

*Resolved that the Clerk contact BMBC requesting further signage in particular on the uphill eastbound side of the bend where there is no signage.*

* 1. The Chair also reported that he had seen communications indicating a new national transport plan that included a four-mile tunnel for the A628 using the Woodhead route.

*No plans for this have been seen, therefore it was resolved to make note of it.*

**5. Planning Matters**

5.1 There were no new planning applications.

5.2 Update on application statuses*:*

2017/1366 – Flouch – 5 new Dwellings: This application is due before the planning board in January for a decision.

6*.* Financial Matters

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including: -

* Clerk’s Monthly Salary - £188.00
* Expenses – Mileage, stamps for vacancy advert - £51.90
* Clerk – transparency code grant website maintenance - £387.00
* Vision ICT – website hosting/support renewal - £252.00
* Simon Siddall – Gilbert Hill, lay-by signpost installation - £280.00
* ***Resolved that all payments be approved.***

6.2 The Chair enquired about payments between meetings, it was agreed that payments can be made with the approval of three Councillors.

**6.3** The precept request for 2018 was considered, along with a budget plan for 2018/2019. It was agreed to request £3500. The reason for the small increase is due to the uncertainty of costs associated with the GDPR coming into effect in May and the costs that may be required for a DPO service. A provision of £200 was incorporated into the budget for this.

 **6.4** The Council discussed where to donate the Charity of Samuel Wordsworth donation. It was agreed to donate to T Lyles as a thank you for the Christmas lights and maintaining the trough planter.

**7**. **Correspondence Received**

7.1 The Council went through the correspondence list and several items were noted.

7.2 Councillors discussed the GDPR communications that had been circulated by email. It is not felt that the Parish Council holds a lot of information that falls within the act, but there is uncertainty over whether publicly available information comes under the act. Further updates are awaited from the NALC regarding a central DPO service for Parish Councils, model documents and template forms.

**8**. **Councillors’ Report**

8.1 None.

**9.** **General Parish Council Business**

**9.1Parish Council Vacancy**

The Clerk provided Councillors with details and copies of the applications for the Parish Councillor vacancy. The applications were noted and the process for choosing a candidate was discussed.

***It was resolved to invite all candidates to the next Parish Council meeting for them to observe a full meeting, and then to have a chat with the candidates and answer any questions they have about the role or Parish Council. The Council will then enter a closed session to nominate and vote on candidates that confirm they are still interested in the role.***

**9.2 Gilbert Hill Tidy**

The picnic site has been cleared and strimmed.

**9.3** **Ward Alliance**

The Chair gave an update and reported that there was nothing specific to report that related the Langsett. However, the GDPR was raised in relation the Parish Councillors. It was noted that Cllr Barnard will raise the issue with BMBC.

**9.4 Langsett AQMA**

The Clerk reported an update from Chris Shields of BMBC. A highways England traffic survey will be taking place before the end of March. It will thoroughly assess the current traffic movements along the A616 and the right-hand turn movements associated with Gilbert Hill.

**10. Any Other Business**

**10.1** It was noted that the Parish Council speed gun is with the landlord at the Dog & Partridge.

**Resolved that the Clerk request it’s return as it is needed for an equipment audit.**

**10.2** Councillors reported the water on the road at Cranberry Crossroads. This was meant to be dealt with by BMBC last winter.

***Resolved that the clerk contact BMBC.***

**10.3** A recent accident at Gilbert Hill was discussed, caused by icy conditions. It was noted that it is never gritted, and also Cllr Hammond reported that Whams road is not always gritted when the other A roads are.

***Resolved that the Clerk enquire with BMBC about their gritting policy and report the conditions of Gilbert Hill and Whams road.***

**11. Date and Time of Next Meeting**

**11.1** Wednesday 7th March 2018 at 7.30pm at the Barn, Langsett.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_