**Langsett Parish Council**

**Minutes of the Meeting Held**

**Wednesday 2nd April 2014**

Present: Cllr Adrian James (Chair), Cllr Lynn Hammond, Cllr Sally Howe, Cllr Linda Taylor, Mrs Stephanie Tolson (Clerk & RFO).

In attendance: Mike Gibson (BMBC PROW Officer)

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 **Public Participation**

None.

1. **Apologies**

 Apologies were received and accepted from Cllr John Key.

**2. To receive any declarations of interest**

None.

1. **Little Don Trail**

Mike Gibson, Public Rights of Way Officer, spoke to the Council about BMBC’s plans for the Little Don Trail. It is to be done using Government Funding, and takes place on some existing paths and creates some new paths and cycleways. A large scale map of the Trail was shown to Councillors. The section through Langsett from the A628 to the A616 follows existing paths. It crosses the A616 using an existing underpass near the Water Treatment Works and then a new path is to be created following the disused railway line towards Midhopestones. It is expected that this section of the Trail will be completed in 2015. Cllr Hammond was concerned that cyclists will cross the A628 near the Flouch where they currently cross and not travel to the new crossing point. It was suggested that signage is used to point out that it is safer to cross further up the road. Mike Gibson stated that he would take this into consideration. The section of path improvement from Dunford Bridge to Hazlehead is being done before the TDF; the full Trail is expected to be completed within three years. It was noted that a website is to be set up. When this exists, a link from the Langsett website will be created.

1. **Minutes – 19th February 2014**

No amendments required.

 ***Resolved that the minutes be approved.***

1. **Matters Arising**
	1. The comments on the A628 footway scheme were fed back to the Highways Agency. It was confirmed that the Parish Council would be consulted if this project was progressed.
	2. A further scheme for the A616 was noted. Comments to feed back to the HA included that it was too close to the road and not safe. It was agreed that the Little Don Trail was more appropriate for this location. The Clerk will fed back to the HA.
	3. The website has been completed and very positive feedback received.
	4. The Clerk fed back the Council’s comments from the last meeting to Chris Shields regarding Air Quality. He is now looking into the possibility of a Vehicle Testing Station and removal of the right had turn into Gilbert Hill. This would be subject to consultation with stakeholders and residents.
	5. The Clerk reported the request for a “Riders Crossing” sign near the Browns Edge Lane crossing. The HA have confirmed that this will be assessed according to their criteria and they will report back when a decision has been made.

**5.** **Planning Matters**

5.1 2013/0784 Turbine at Sheephouse Heights – This application has been refused.

 2013/0206 Turbine at Mossley House Farm – No decision yet, but recommended for refusal.

**6.Financial Matters**

**6.1** The Clerk outlined the necessary payments for approval prior to the next business meeting including:-

* Clerk’s Salary - £146.09
* Spaldings – bunting rope - £41.45
* YLCA – Annual Membership - £109
* H Harrison – bunting decorations/materials - £159.49
* Repsole.com – bunting cable ties via A James – £26.34
* Vision ICT – Website stage 2 - £480
* BMBC – Ward Alliance grant repay underspend - £280
* ***Resolved that all payments be approved.***
* ***The Clerk will complete an End of Project report for the Ward Alliance Grant for the Website, and return the £280 not spent.***
* ***The Accounts for the Year ending 3/2014 were reviewed and it was resolved to approve them. The Accounts, Annual Governance Statement and bank reconciliation were signed by the Chair and Clerk. The Clerk will now arrange the completion of the Internal Audit. Diane Brown has confirmed that she will complete the Internal Audit.***
* ***The Financial Risk Assessment for the Parish Council has been reviewed and amended by the Clerk. It was resolved to adopt the updated policy.***

**7**. **Correspondence Received**.

**7.1** The Council went through the correspondence list and several items were noted.

The recent fly tipping on the A628 was noted.

It was noted that BMBC Cabinet will be approving new consultation work on Trans Pennine Links. The Clerk has requested that the Parish Council be included as a Stakeholder in any consultations. This has been confirmed.

The document from the PDNPA re planning design of Shopfronts was noted and commented that it was not relevant to Langsett.

The Chair reported that the rotted signpost on Swinden Lane had been replaced. ***Resolved to thank Sarah Ford for the swift action.***

Information regarding the repeal of s150 LGA72 on the 2 signature rule was sent to Councillors. In the light of this new Financial Regulations were reviewed. ***Resolved to adopt the updated Financial Regulations.***

Claimed ROW – Correspondence regarding a request to upgrade Cut Gate to a “byway open to all traffic” status was circulated to Councillors. ***It was resolved to dispute the access claims and usage evidence and object to the claim. The Clerk will inform BMBC.***

**8**. **Councillors’ Report**

 No District Councillors were in attendance.

**9.** **General Parish Council Business**

**9.1TDF Sub Committee update**

Councillor Howe gave an update.

The funding grant from the PDNPA is being altered to be granted to Penistone Community Partnership following confusion as to who the grantee was. It was confirmed that the Parish Council did not apply for this grant. Claims against this grant are to be sent to Julie at PDCP who will then claim against the PDNPA grant. This will cover the Banner and leaflets.

One banner has been placed near the Flouch; the second location was discussed as potentially being in Cllr Key’s field or on Yorkshire Water Board’s land, so that there is one at either end of the village.

Councillors reported on the success of the first Langsett Event, being the Information Day of the 29th March. There was a real community feel and the bunting is almost complete.

The next event is the Cycling Event at Easter.

It was noted that the Flouch Roundabout is no longer being planted for the TDF as it will be used for TV cameras. The Clerk will request that the Highways Agency tidy up the verges on the approach to the Flouch roundabout, including repainting the kerbstones around the roundabout.

**10. Any Other Business**

**10.1**It was noted that Vanda at the Waggon & Horses has reported that the bin and seat outside the pub are a disgrace. The Clerk will contact BMBC about it being emptied on a regular basis.

It was noted that the Notice Board could also benefit from being painted. The Clerk will obtain a quote.

The next meeting is the Annual Parishioners’ Meeting followed by the Parish Council Annual Meeting. The Chair and the TDF Committee will do a report for the meeting. The Clerk will invite CPRE to attend.

**11. Date and Time of Next Meeting**

**11.1 Annual Parishioners’ Meeting** Wednesday 14th May 2014 at 7.00pm at the Barn, Langsett, followed by the Parish Council Annual Meeting.

Signed:

Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_