*Steph Tolson (Clerk and Responsible Financial Officer)*

**Langsett Parish Council**

Dear Councillor, you are summoned to attend the next meeting of Langsett Parish Council to be held at the Barn, Langsett at **7.30pm on Wednesday the 14th September 2016**

**AGENDA**

**PUBLIC PARTICIPATION – 10 MINUTES**

1. **Apologies**:
   1. To receive apologies for absence and consider reasons given for non-attendance.
2. **Code of Conduct**:
   1. To receive any declarations of interest under the Council’s adopted code of conduct arising from matters on the agenda.

1. **Previous Minutes**:
   1. To consider and approve the minutes of the meeting held on the 6th July 2016. (5 mins)

1. **Matters Arising:**
   1. To consider any matters arising from the previous minutes, not appearing elsewhere

on the agenda.(10 mins)

1. **Guests:**

5.1 To welcome Sarah Fowler, PDNPA Chief Executive. (30 mins)

1. **Planning Matters:**
   1. To discuss new applications submitted to the planning authority: None.
   2. To note updates on previous applications. (5 mins)
2. **Financial Matters** 
   1. The following payments are to be agreed at the meeting: (10 mins)

* Clerk’s Monthly Salary - £173.84
* S Siddall – Tidy Gilbert Hill picnic area - £140
* Microsoft - Outlook software for laptop - £109.99
* PDNPA – Barn hire - £45
* CPRE – Membership Renewal - £36

6.2 Other Financial Matters.

**7. Correspondence Received** (10 mins)

7.1 To consider items of correspondence that have been received since the last meeting,

not appearing elsewhere on the agenda.

**8. Councillors’ Report**

8.1 Feedback from district councillors in attendance (10 mins)

**9. General Parish Council Business** (20 mins)

9.1 Litter Signs for Lay-by’s.

9.2 Ward Alliance update

**10.** **Any other business** (10 mins)

**11.** **Date & Time of Next Meeting**

Wednesday 16th November 2016 7.30pm.

**12. Meeting Close – 9.30pm**