*Steph Tolson (Clerk and Responsible Financial Officer)*

**Langsett Parish Council**

Dear Councillor, you are summoned to attend the next meeting of Langsett Parish Council to be held at the Barn, Langsett at **7.30pm on Wednesday the 16th November 2016**

**AGENDA**

**PUBLIC PARTICIPATION – 10 MINUTES**

1. **Apologies**:
	1. To receive apologies for absence and consider reasons given for non-attendance.
2. **Code of Conduct**:
	1. To receive any declarations of interest under the Council’s adopted code of conduct arising from matters on the agenda.

1. **Previous Minutes**:
	1. To consider and approve the minutes of the meeting held on the 14th September 2016. (5 mins)

1. **Matters Arising:**
	1. To consider any matters arising from the previous minutes, not appearing elsewhere

 on the agenda.(10 mins)

1. **Planning Matters:**

6.1To discuss new applications submitted to the planning authority:

 2016/1103 – Little Doubting Farm extension

6.2To note updates on previous applications. (10 mins)

1. **Financial Matters**

7.1The following payments are to be agreed at the meeting: (10 mins)

* Clerk’s Monthly Salary - £178.52
* Clerk backdated increment – £3.11
* Expenses: Postage, mileage - £21.00

7.2 Other Financial Matters.

**8. Correspondence Received** (10 mins)

8.1 To consider items of correspondence that have been received since the last meeting,

 not appearing elsewhere on the agenda.

**9. Councillors’ Report**

9.1 Feedback from district councillors in attendance (10 mins)

**10. General Parish Council Business** (30 mins)

10.1 Litter Signs for Lay-by’s.

10.2 Ward Alliance update

10.3 HE Trans Pennine Upgrade

10.4 Langsett AQMA

**11.** **Any other business** (10 mins)

**12.** **Date & Time of Next Meeting**

 Wednesday 18th January 2017 7.30pm.

**13. Meeting Close – 9.15pm**