*Steph Tolson (Clerk and Responsible Financial Officer)*

**Langsett Parish Council**

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Dear Councillor, you are summoned to attend the Annual meeting of Langsett Parish Council to be held at the Barn, Langsett at **on Wednesday the 14th May 2014** following on from the Annual Parishioners meeting which commences at 7pm.

**AGENDA**

**PUBLIC PARTICIPATION – 10 MINUTES**

1. **Apologies**:
   1. To receive apologies for absence.
2. **Code of Conduct**:
   1. To receive any declarations of interest under the Council’s adopted code of conduct arising from matters on the agenda.
3. **Appointment of Chair:**

3.1 To appoint Chair and receive Declaration of Acceptance of Office of Chair.

1. **Appointment of Vice Chair:**

4.1 To appoint Vice Chair and receive Declaration of Acceptance of Office of Vice Chair.

1. **Previous Minutes**:
   1. To consider and approve the minutes of the meeting held on the 2nd April 2014. (5 mins)

1. **Matters Arising:**
   1. To consider any matters arising from the previous minutes, not appearing elsewhere

on the agenda.(10 mins)

1. **Planning Matters:**
   1. To discuss any applications submitted to the planning authority (5 mins)
2. **Financial Matters** 
   1. See attached report(15 mins)

**7. Correspondence Received**

7.1 See attached report . (5 mins)

**8. Councillors’ Report**

8.1 Feedback from district councillors in attendance (10 mins)

**9. General Parish Council Business** (20 mins)

9.1 Update from the TDF Sub-Committee

**10.** **Any other business** (5 mins)

**11.** **Date & Time of Next Meeting** (5 mins)

TBC

**12. Meeting Close – 9pm**