*Steph Tolson (Clerk and Responsible Financial Officer)*

**Langsett Parish Council**

Dear Councillor, you are summoned to attend the next meeting of Langsett Parish Council to be held at the Barn, Langsett at **7.30pm on Wednesday the 5th July 2017**

**AGENDA**

**PUBLIC PARTICIPATION – 10 MINUTES**

1. **Apologies**:
	1. To receive apologies for absence and consider reasons given for non-attendance.
2. **Code of Conduct**:
	1. To receive any declarations of interest under the Council’s adopted code of conduct arising from matters on the agenda.

1. **Previous Minutes**:
	1. To consider and approve the minutes of the meeting held on the 10th May 2017. (5 mins)

1. **Matters Arising:**
	1. To consider any matters arising from the previous minutes, not appearing elsewhere

 on the agenda.(10 mins)

1. **Planning Matters:**

5.1To discuss new applications submitted to the planning authority:

 None

5.2To note updates on previous applications. (5 mins)

1. **Financial Matters**

6.1The following payments are to be agreed at the meeting: (15 mins)

* Clerk’s Monthly Salary - £180.13
* Mcafee livesafe - Renewal anti-virus software - £59.99
* Expenses – Amazon – Printer Ink - £36.51
* Expenses – Mileage - £7.20

**7. Correspondence Received** (5 mins)

7.1 To consider items of correspondence that have been received since the last meeting,

 not appearing elsewhere on the agenda.

**8. Councillors’ Report**

8.1 Feedback from district councillors in attendance (10 mins)

**9. General Parish Council Business** (20 mins)

9.1 Litter Signs for Lay-by’s.

9.2 Ward Alliance update

9.3 Langsett AQMA

**10.** **Any other business** (10 mins)

**11.** **Date & Time of Next Meeting**

 Wednesday 13th September 2017 7.30pm.

**12. Meeting Close – 9.00pm**