

# Langsett Parish Council

*Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX*

*Phone: 07724 755236*

**OPEN TO ALL**

**12<sup>th</sup> May 2025**

The next meeting will be the **ANNUAL MEETING** of Langsett Parish Council to be held at the Barn, Langsett immediately following the ANNUAL PARISHIONERS MEETING which commences **at 7.00pm on Wednesday 21<sup>st</sup> May 2025** for the purpose of transacting the following business:-

*Avril Sturdy*

Clerk to the Council

## **AGENDA**

1. To elect a Chairman of the Parish Council
2. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council
3. To elect a Vice Chairman of the Parish Council
4. To receive apologies for absence and consider reasons given for non-attendance
5. To confirm there are no changes to the Register of Interest Forms completed by Parish Councillors in 2023.
6. To receive any declarations of interest under the Council's adopted code of conduct arising from matters on the agenda and to note the new Code of Conduct training
7. To receive information regarding the Parish Council vacancy
8. Finance and Accounts – **Audit requirements**
  - 8.1 To receive and approve Receipts and Payments account (Appendix A) Bank Reconciliation (Appendix B) and to receive Explanation of Variances (Appendix C)
  - 8.2 To certify Langsett Parish Council as exempt from external audit for fiscal year 2024/25 and complete the Certificate of Exemption (Appendix D).
  - 8.3 To note the Annual Internal Audit report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25 (Appendix E at the meeting)
  - 8.4 To approve Section 1 - Annual Governance Statement 2024/25 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25 (Appendix F)
  - 8.5 To approve Section 2 - Accounting Statements 2024/25 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25 (Appendix G)
  - 8.6 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
9. To confirm the minutes of the meetings held on Wednesday 12<sup>th</sup> March 2025 and Monday 14<sup>th</sup> April 2025
10. To consider any matters arising from the previous minutes, not appearing elsewhere on the agenda
11. **To adjourn the business of the Parish Council in order that members of the public can bring items to the attention of the Parish Council**
12. To receive and comment on any planning applications received since this agenda was produced
13. To receive any information on previous planning applications
14. To receive items to bring to the attention of BMBC Neighbourhood Services including litter/bins
15. To receive items related to footpaths and public rights of way issues
16. To receive information regarding roads and parking
17. Finance and Accounts  
To receive information regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget, as below (Appendix H)
  - (a) To note the receipt of the Precept of £4,058.
  - (b) To note invoice received for membership of YLCA
  - (c) To note invoice received for membership of CPRE
  - (d) To note invoice received for membership of Peak Park Parishes Forum
18. To receive an update regarding the new .gov.uk e-mail and website
19. To consider any items of correspondence that have been received by the Clerk since the last meeting, not appearing elsewhere on the agenda.

20. To approve the dates of 2025/26 meetings (Appendix I)
  21. Any Other Business not on the Agenda
  22. To be notified of any matters to be placed on the agenda of the next meeting of the Parish Council
  23. To confirm that the next meeting will be held on *Wednesday 9<sup>th</sup> July 2025* at 7.00pm and will be held at the Barn, Langsett.
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**Please note Financial Appendices (A-G) will be available at the meeting**

#### **Appendix I**

##### ***Proposed Dates for Parish Council 2025-2026***

Wednesday 9<sup>th</sup> July 2025  
10<sup>th</sup> September 2025  
12<sup>th</sup> November 2025  
14<sup>th</sup> January 2026  
11<sup>th</sup> March 2026  
20<sup>th</sup> May 2026