

Due to current restrictions, face coverings are required in the meeting (unless speaking or exempt). Please bring your own pen if required. Social distancing within the meeting room will be observed and hand sanitiser available.

Langsett Parish Council

Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX Phone: 07724 755236

Open to all members of the press and public

7th May 2021

The next meeting of Langsett Parish Council will be the **ANNUAL MEETING** to be held at the Barn, Langsett immediately following the ANNUAL PARISHIONERS MEETING which commences at 7.00pm on **Monday 17th May 2021**

Avril Sturdy

Clerk to the Council

AGENDA

1. To elect a Chairman of the Parish Council.
2. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council.
3. To elect a Vice Chairman of the Parish Council
4. To receive apologies for absence and consider reasons given for non-attendance
5. To receive any declarations of interest under the Council's adopted code of conduct arising from matters on the agenda
6. To note that any Councillor with changes to their previously completed Register of Interest Forms should send a new form to the Clerk within 28 days of this meeting (Clerk to supply if required)
7. Finance and Accounts – Audit (appendices sent to Councillors)
 - 7.1 To receive and approve Receipts and Payments account (Appendix A) Bank Reconciliation (Appendix B) and to receive Explanation of Variances (Appendix C)
 - 7.2 To certify Langsett Parish Council as exempt from external audit for fiscal year 2020/21 and complete the Certificate of Exemption (Appendix D).
 - 7.3 To note the Annual Internal Audit report for 2020/21 included at page 4 of the Annual Governance and Accountability Return 2020/21 (Appendix E)
 - 7.4 To approve Section 1 - Annual Governance Statement 2020/21 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2020/21 (Appendix F)
 - 7.5 To approve Section 2 - Accounting Statements 2020/21 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2020/21 (Appendix G)
 - 7.6 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
 - 7.7 To consider report of internal auditor 2020/21 (Appendix H)
8. To confirm the minutes of the meeting held on Monday 15th March 2021.
9. To consider any matters arising from the previous minutes, not appearing elsewhere on the agenda
10. **To adjourn the business of the Parish Council in order that members of the public can bring items to the attention of the Parish Council**
11. To receive and comment on any planning applications received since this agenda was produced
12. To note response made to planning applications received between parish council meetings:
2020/1384 Bank View Café (change of use - first floor for letting/external alterations) – no comments
2021/0280 Lower Belle Cleve Cottage, Hartcliff Road (2 storey side extension) - no comments
13. To receive any information on previous planning applications
14. To receive items to bring to the attention of BMBC Neighbourhood Services including litter/bins
15. To receive items related to footpaths and public rights of way issues
16. To receive information regarding roads and parking
17. To receive any feedback from District Councillors in attendance
18. To consider the Community Fund in relation to National Grid Visual Impact Provision (VIP) project

19. To consider response to NALC regarding consultation into rural broadband (to be added to Parish website)
 20. To consider proposed projects for the Parish Council and any feedback
 21. Finance and Accounts
 - To receive information regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget, as below (Appendix I to Councillors)
 - (a) To note the receipt of the Precept of £3,750
 - (b) To note Insurance renewal completed for 2021-2022
 - (c) To note invoice received for membership of YLCA £127 (increase of £3) for payment
 - (d) To note invoice for membership of CPRE £36.00 for 2021-22
 - (e) To note the invoice of the internal auditor of £120.00 for payment
 22. To consider any items of correspondence that have been received by the Clerk since the last meeting, not appearing elsewhere on the agenda.
 23. To approve the dates of 2021/22 meetings (Appendix J)
 24. To consider any response to the NALC call for evidence regarding remote meetings
 25. Any Other Business not on the Agenda
 26. To be notified of any matters to be placed on the agenda of the next meeting of the Parish Council
 - (a) review Financial Regulations
 - (b) review Risk Assessment Policy
 27. To confirm that the next meeting will be held on *Monday 5th July 2021* at 7.30pm and will be held at the Barn, Langsett.
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Appendix J

Dates of 2021/22 meetings

Monday 5th July 2021

Monday 6th September 2021

Monday 1st November 2021

Monday 10th January 2022

Monday 7th March 2022

Monday 16th May 2022