

Langsett Parish Council

Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX Phone: 07724 755236

Open to all members of the press and public

6th May 2022

The next meeting of Langsett Parish Council will be the **ANNUAL MEETING** of Langsett Parish Council to be held at the Barn, Langsett (immediately following the ANNUAL PARISHIONERS MEETING which commences **at 7.00pm**) on **Monday 16th May 2022** for the purpose of transacting the following business:-

Avril Sturdy

Clerk to the Council

AGENDA

1. To elect a Chairman of the Parish Council
2. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council
3. To elect a Vice Chairman of the Parish Council
4. To receive apologies for absence and consider reasons given for non-attendance
5. To receive any declarations of interest under the Council's adopted code of conduct arising from matters on the agenda
6. To note requirements if there are any changes to Register of Interest Forms
7. Finance and Accounts - Audit
 - 7.1 To receive and approve Receipts and Payments account (Appendix A) Bank Reconciliation (Appendix B) and to receive Explanation of Variances (Appendix C)
 - 7.2 To certify Langsett Parish Council as exempt from external audit for fiscal year 2021/22 and complete the Certificate of Exemption (Appendix D).
 - 7.3 To note the Annual Internal Audit report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22 (Appendix E)
 - 7.4 To approve Section 1 - Annual Governance Statement 2021/22 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22 (Appendix F)
 - 7.5 To approve Section 2 - Accounting Statements 2021/22 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2021/22 (Appendix G)
 - 7.6 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
 - 7.7 To consider report of internal auditor 2021/22 (Appendix H)
8. To confirm the minutes of the meeting held on Monday 7th March 2022
9. To consider any matters arising from the previous minutes, not appearing elsewhere on the agenda
10. **To adjourn the business of the Parish Council in order that members of the public can bring items to the attention of the Parish Council**
11. To receive and comment on any planning applications received since this agenda was produced
12. To receive any information on previous planning applications
13. To receive items to bring to the attention of BMBC Neighbourhood Services including litter/bins
14. To receive items related to footpaths and public rights of way issues
15. To receive information regarding roads and parking
16. To receive information regarding A57/A616/A628 Village Gateways
17. To consider projects to be put to the Community Fund for consideration (National Grid Visual (VIP) project)
18. To consider proposed projects for the Parish Council and any feedback
19. Finance and Accounts

To receive information regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget, as below (Appendix I)

 - (a) To note the receipt of the Precept of £3,862.50
 - (b) To note Insurance renewal completed for 2022-2023

- (c) To note invoice received for membership of YLCA £129
 - (d) To note the invoice of the internal auditor of £127.31 for payment
 - (e) To receive information regarding the current banking situation
20. To consider any items of correspondence that have been received by the Clerk since the last meeting, not appearing elsewhere on the agenda.
 21. To approve the dates of 2023/22 meetings (Appendix J)
 22. Any Other Business not on the Agenda
 23. To be notified of any matters to be placed on the agenda of the next meeting of the Parish Council
 24. To confirm that the next meeting will be held on *Monday 4th July 2022* at 7.30pm and will be held at the Barn, Langsett.

NOTE: All financial appendices will be provided at the meeting

Appendix J

Dates of 2022/2023 meetings

Monday 4th July 2022

Monday 12th September 2022

Monday 31st October 2022

Monday 16th January 2023

Monday 13th March 2023

Monday 15th May 2023