

Langsett Parish Council

Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX

Phone: 07724 755236

Open to all members of the press and public

7th May 2023

The next meeting is the **ANNUAL MEETING** of Langsett Parish Council to be held at the Barn, Langsett immediately following the ANNUAL PARISHIONERS MEETING which commences **at 7.00pm on Monday 15th May 2023** for the purpose of transacting the following business:-

Avril Sturdy

Clerk to the Council

AGENDA

1. To elect a Chairman of the Parish Council
2. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council
3. To elect a Vice Chairman of the Parish Council
4. To receive apologies for absence and consider reasons given for non-attendance
5. To receive information regarding Parish Council Elections 2023, actions required regarding the vacancy on the Parish Council and to provide all Councillors with copies of the Code of Conduct and Register of Interest Forms for completion within 28 days of the meeting.
6. To receive any declarations of interest under the Council's adopted code of conduct arising from matters on the agenda
7. Finance and Accounts - Audit
 - 7.1 To receive and approve Receipts and Payments account (Appendix A) Bank Reconciliation (Appendix B) and to receive Explanation of Variances (Appendix C)
 - 7.2 To certify Langsett Parish Council as exempt from external audit for fiscal year 2022/23 and complete the Certificate of Exemption (Appendix D).
 - 7.3 To note the Annual Internal Audit report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23 (Appendix E)
 - 7.4 To approve Section 1 - Annual Governance Statement 2022/23 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23 (Appendix F)
 - 7.5 To approve Section 2 - Accounting Statements 2022/23 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2022/23 (Appendix G)
 - 7.6 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
8. To confirm the minutes of the meeting held on Monday 13th March 2023
9. To consider any matters arising from the previous minutes, not appearing elsewhere on the agenda
10. **To adjourn the business of the Parish Council in order that members of the public can bring items to the attention of the Parish Council**
11. To receive and comment on any planning applications received since this agenda was produced
12. To note comments made on any planning applications received between meetings
13. To receive any information on previous planning applications
14. To receive items to bring to the attention of BMBC Neighbourhood Services including litter/bins
15. To receive items related to footpaths and public rights of way issues
16. To receive information regarding roads and parking (inc Road Rally December 2023)
17. To receive feedback on the Coronation Afternoon Tea event on Sunday 7th May 2023
18. Finance and Accounts

To receive information regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget, as below (Appendix H)

 - (a) To note the receipt of the Precept of £3,978.38
 - (b) To note Insurance renewal completed for 2023-2024
 - (c) To note invoice received for membership of YLCA
 - (d) To receive information regarding the current banking situation
 - (e) To note Clerk's contracted hours from 1st May 2023.

19. To consider any items of correspondence that have been received by the Clerk since the last meeting, not appearing elsewhere on the agenda.
 20. To approve the dates of 2023/24 meetings (Appendix I)
 21. Any Other Business not on the Agenda
 22. To be notified of any matters to be placed on the agenda of the next meeting of the Parish Council
 23. To confirm that the next meeting will be held on *Monday 3rd July 2023* at 7.00pm and will be held at the Barn, Langsett.
-

Appendix I

Proposed dates of meetings 2023-24 for approval

Monday 3rd July 2023

Monday 11th September 2023

Monday 13th November 2023

Monday 8th January 2024

Monday 11th March 2024

Monday 13th May 2024