

Langsett Parish Council
Minutes of the Meeting held at The Barn, Langsett
on Monday 9th September 2019 at 7.30pm

Present: Cllr Adrian James (Chair), Cllr Lynn Hammond, Cllr John Key, Cllr Linda Taylor, Residents, and Mrs Avril Sturdy (Clerk & RFO)

The Chair welcomed 2 residents attending the meeting in relation to the vacancy for co-opted Councillor, and briefly explained the process of the meeting.

Public Participation

There was no public participation.

19/20-057 Apologies for absence

None

19/20-058 Declarations of interest

None received

19/20-059 Minutes of the meeting held on Monday 8th July 2019

It was **resolved** that the minutes be approved.

19/20-060 Matters arising from the previous minutes

Reference was made to the item of public participation at the meeting on 20th May 2019 regarding the Flouch. The Clerk had not received any further correspondence from BMBC Planning Department following the refusal of Planning App. 2019/0493.

19/20-061 To consider the following Planning Applications:

2019/0973 Equi Trek Ltd., Manchester Road, Midhonestones, Sheffield, S36 4GS
Proposed hardstanding and drop kerb to allow changes of use of land for vehicle display.
2019/0862 Equi Trek Ltd., Manchester Road, Midhonestones, Sheffield, S36 4GS
Display of various illuminated and non-illuminated signage/flagpoles

The Parish Council had no comments to make on the above applications save that the lighting of the signs should be addressed as currently it could be regarded as a hazard to oncoming vehicles and suggested there should be some form of shading to the lights.

19/20-062 Planning Applications received since this agenda was produced

None received

19/20-063 Information on approved / declined Planning Applications

None received.

19/20-064 Procedure for planning applications received between meetings

It was **resolved** that when planning applications are received between meetings, the Clerk will firstly request an extension to allow consideration at the following Parish Council meeting, and if not possible, and there are significant factors in the planning application, the Parish Council will hold an extraordinary meeting to consider the application.

19/20-065 First Aid Training

The Clerk advised that the proposed first aid training was in abeyance at the current time as Ms Punshon was investigating other sources of funding.

19/20-066 Parish Noticeboard and communications within the Parish

Emails thanking the Parish Council for the newsletter had been received.

The possible location of the Noticeboard, the size of the proposed noticeboard (approximately 4 x A4 portrait), and the materials proposed were discussed, and it was **resolved** to ask the PDNPA if there were any constraints to the materials used i.e. wood or maintenance free wood-like plastic.

19/20-067 Historic photographs of Langsett Parish

It was **resolved** that the Clerk contact the PDNPA to enquire if they would use historical photographs of Langsett to display within the Barn.

19/20-068 Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

The Clerk confirmed that the company supporting the Parish website was aware of the requirements of the Regulations and would advise the Clerk later in the year of any actions required.

19/20-069 Roads and Transport

The Clerk advised that the Langsett Barn car park will be resurfaced in the near future and the Parish Council will receive advance notification when a date is agreed. It was **resolved** that the Clerk will contact Yorkshire Water regarding any possible extension to the Flouch car park as it will be the proposed alternative parking area.

The Clerk advised notification of roadworks and bus services have been placed on the Parish website and on e-mail list.

The Clerk had been advised that planting works on the Flouch roundabout would take place in October and then twice yearly for the following 2 years.

19/20-070 Footpaths and Rights of Way issues

Concern had been raised regarding parts of a footpath on the Little Don trail, which may possibly be made into a bridleway, and such concerns have been highlighted to BMBC.

It was **resolved** to enquire of BMBC when the footpath on the right hand side of the road below Langsett Barn would be finished.

19/20-071 Issue of litter and Provision of Dog Waste Bins

The Clerk had received confirmation that the 2 additional dog waste bins are to have signs placed to confirm they now accept general litter, and all bins will be emptied twice weekly between 1st July to 30th September.

19/20-072 Items to bring to the attention of BMBC Neighbourhood Services

None received.

19/20-073 Update regarding the Ward Alliance

There had been no Ward Alliance meeting.

19/20-074 Feedback from District Councillors

No District Councillors were in attendance.

19/20-075 Parish Councils Liaison Meeting

The Clerk attended the meeting and reported some concerns around the need of Parish Councils to print planning applications and associated documents, rather than receive copies from BMBC and the possible implementation of a system to follow up on-line reported issues.

19/20-076 Penistone Area Council Consultation Exercise

The Penistone Area Council consultation exercise had been advertised on the Parish website.

19/20-077 Polling Station Review

Confirmation had been received from BMBC that the polling station for the Parish will remain as the Bank View Café, Langsett.

19/20-078 Risk Assessment policies

The Financial Risk Assessment policy and the Parish Council Risk Assessment document were considered and it was **resolved** that the Financial Risk Assessment policy be adopted by the Parish Council, and was duly signed.

19/20-079 The Charity of Samuel Wordsworth

It was **resolved** that the bequest from the Charity of Samuel Wordsworth be given to Ms Brenda Shaw.

19/20-080 Report of the Internal Auditor including on-line banking facilities

The Clerk confirmed the recommendations of the internal Auditor had been reviewed but it was **resolved** that on-line banking would not be taken forward at the current time.

19/20-081 Model Financial Regulations July 2019

The Clerk advised receipt of new model Financial Regulations of July 2019, which will be reviewed and brought to a future meeting, with a proposal for adoption by the Parish Council.

19/20-082 Matters having financial implications for the Council

- 82.1 The Clerk outlined the necessary payments for approval including: -
Clerk's salary (Aug & Sept 2019) as contracted
Clerk's expenses 9th July – 9th Sept 2019 £ 14.15
It was **resolved** that all payments be approved and cheques signed.

- 82.2 *Bank balances as at 1st Aug 2019 : D/A £9,960.84 and C/A £1,575.97*

19/20-083 Items of correspondence not appearing elsewhere on the agenda

- 83.1 PDNPA Annual Parishes Day 12th October 2019 - Noted
- 83.2 South Yorkshire Police & Crime Panel annual report 2018-19 -Noted
- 83.3 CPRE Litter picking events - Noted
- 83.4 Friends of the Earth Climate change events - Noted

19/20-084 Any Other Business

Cllr Taylor requested Yorkshire Water be informed of the condition of the Langsett Dam wall as the area needs to be cleaned of rubbish accumulated along the edge.

Cllr Hammond requested that Yorkshire Water be advised of overhanging branches along footpaths and bridle paths from the A628 into Langsett.

Cllr Key requested BMBC be advised of the large, overgrown self-sown trees on Mortimer Road through Sheepphouse.

19/20-085 Matters to be placed on the agenda of the next meeting of the Parish Council

- Model Financial Regulations 2019

19/20-086 Date and Time of Next Meeting

The next meeting will be held on Monday 11th November 2019 at 7.30pm at the Barn, Langsett.

19/20-087 Exclusion of Press and Public from the remaining items on the agenda

It was **resolved** to exclude the press and public from the remaining items on the agenda

87.1 Parish Council vacancy (Co-option)

The applicants were invited to ask Councillors any questions regarding the Council, the role of Councillors and if they were still willing to be co-opted onto the Council. The two applicants then left the meeting. Councillors discussed the vacancy and the merits of each of the candidates, having received written applications in advance. After much discussion, it was proposed and **resolved** to co-opt Peter Horner onto the Council. This was agreed. He will be invited to attend the November meeting to be co-opted.

Cllr James (Chairman) then informed the meeting that he had submitted his resignation effective from the close of business at the council meeting on 11th November. The Clerk confirmed that Notice of Casual Vacancy would be issued and BMBC Electoral office informed.

87.2 Parish Clerk annual appraisal

The Chairman read out the written appraisal of the Clerk, which had been received by the Clerk. The Clerk then left the meeting.

Following the discussions at the appraisal and the comments of the internal auditor, it was proposed and **resolved** to increase the agreed working hours of the Clerk from 1st September 2019 to 5 hours per week and it was also **resolved** to increase the Clerk's pay scale by 1 incremental point, and to support half the cost of the Clerk's ILCA course (half the

cost shared with Thurgoland Parish Council). The Clerk returned to the meeting. The Chairman thanked the Clerk for her hard work over the past year.

The meeting closed at 9.15pm.

Signed:

Chair _____ Clerk _____ Date _____