

Langsett Parish Council
Minutes of the Meeting held remotely (telephone conference call)
on Monday 6th July 2020 at 7.30pm

Present: Cllr Peter Horner (Chair), Cllr Linda Taylor, Cllr Lynn Hammond, Cllr Susan Barnes, Cllr Angela Brailsford, Resident, and Mrs Avril Sturdy (Clerk & RFO)

Public Participation

A resident commented on agenda item 14 relating to Himalayan Balsam in the Parish, and informed the Parish Council that been work had been ongoing for the past 3 years, by residents and the Peak Park Ranger, to take out any clumps of Himalayan Balsam, and he was in touch with Yorkshire Water about it in June.

20/21-018 Apologies for absence

None

20/21-019 Declarations of interest

None received

20/21-020 Minutes of the meeting held on Monday 18th May 2020

It was **resolved** that the minutes be approved and to be signed by the Chairman.

20/21-021 Matters arising from the previous minutes

The Clerk confirmed that the Standing Orders of Langsett Parish Council 2020 (Amendment to Standing Order 5 (k)) had not yet been given to the Chairman to sign, but would be shortly and that a copy would be added to the Parish Council website once signed by the Chairman

20/21-022 Consultation: public bridleway: Judd Field Lane / Old Lane

Further details had been sent to Councillors in relation to the consultation received from BMBC regarding the claimed public bridleway Judd Field Lane/Old Lane. Comments from the Parish Council were to be limited only to the historical background of the bridleway and therefore the Parish Council informed the BMBC Rights of Way Definitive Map Officer it had no comments to make.

20/21-023 Response made to Planning Applications received between parish council meetings

It was confirmed that Langsett Parish Council had responded to BMBC Planning Department with the following comments to the planning applications received between parish council meetings:

2020/0403 Aldermans Head Manor - installation of ménage for private use - *no comment*

2020/0480 Upper Belle Clive Farm, Hartcliff Road – change of use from agricultural building to dwelling – *request for details of external finish requested*

20/21-024 Planning Applications received since this agenda was produced

None received

20/21-025 Royston and Hoyland masterplans consultations

Langsett Parish Council had no comments on the Royston and Hoyland masterplans consultations

20/21-026 Planning Application 2019/1013 National Grid's Visual Impact Provision (VIP) project

It was noted the Planning Application 2019/1013 National Grid's Visual Impact Provision (VIP) project was approved by BMBC Planning Board for approval on Tuesday 16th June. It was **resolved** when the decision notice was available it would be sent out to Councillors.

20/21-027 Residential Annexes Supplementary Planning Document (Spd) Consultation from The Peak District National Park Authority

It was **resolved** to reply to the consultation to suggest that there should be an easy to read and understand summary document available to residents as the current planning document was long and complicated.

20/21-028 Footpaths and Rights of Way issues

The Clerk advised of details of the Sheffield Lakeland Landscape Partnership Boundary Walk. Concern was raised regarding the current use of the footpaths and the water. The Chair confirmed that during the last on-line meeting of the Peak Park Forum, all Parish Councils are experiencing the same issues and if Councillors have any questions to raise, he will bring them before the next Forum meeting.

20/21-029 Roads and transport, including car parking issues

The Clerk confirmed that details of the road closures on the A628 3-6th July had been communicated within the Parish.

The Clerk had sent details of the Bus Review to Councillors.

The Clerk informed the meeting that a resident had raised the issue of parking in Langsett to the Parish Council.

The issue of parking generally was again discussed and it was noted that surveys by Highways England would be taking place, the first survey was suggested was during July, then in August and October. Dates for the survey were suggested and it was **resolved** to ask if the survey could involve various locations including the Flouch as well as Langsett to show the bigger picture, and that it would be a mobile, not static, survey. It was suggested that the Parish Council could request bollards to stop parking on the verges and also ask Yorkshire Water to extend the Flouch car park. It was **resolved** to wait until September when the results of the first survey(s) should be available.

The Clerk had been told that signage prohibiting parking at the blue access gate to the moor at Brook House Lane would be installed shortly.

Yorkshire Water had ordered larger bins to be installed in Langsett Car Park, expected around 13th July.

It was **resolved** to send a note of thanks to the BMBC team clearing the rubbish from Flouch area including car park, Old Manchester Road, Brook House Lane, and Langsett car park for such a good job.

20/21-030 Superfast Broadband

It was **resolved** to put all details and contact information regarding SuperFast South Yorkshire's existing voucher scheme on the website, and invite them to a future meeting.

20/21-031 Himalayan Balsam

The Chair had been informed of the existence of Himalayan Balsam in Langsett and the invasive nature of the plant. Following confirmation from a resident that work had been ongoing to attempt to remove the plant involving the Peak Park Ranger, it was **resolved** to contact Yorkshire Water to find out their long-term plans and how the Parish Council could support any proposed actions in the parish.

20/21-032 Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

The Clerk confirmed that an Accessibility Statement is being written to be added to the website and the Website provider had been asked for the cost of a test to assess any accessibility issues with website.

20/21-033 New Model Code of Conduct for Local Councils – Consultation

The new Model Code of Conduct for Local Councils Consultation and a copy of the White Rose Update referring to the consultation had been sent to Councillors and any feedback to be sent to the Clerk by 10th August.

20/21-034 Feedback from District Councillors

None

20/21-035 Update on any outstanding matters from the Clerk

The new Parish Noticeboard is ready to be ordered but awaiting confirmation from the Park Ranger regarding installation.

20/21-036 Finance and Accounts - Audit (year ending 31st March 2020)

- 36.1 It was noted that the publication of documents website required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities on the Parish Website and Noticeboard had taken place.
- 36.2 It was noted the Annual Internal Audit report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2018/19 had been signed and published on the Parish Website and Noticeboard.
- 36.3 It was noted that confirmation of exempt status for financial year 2019/2020 had been received.
- 36.4 The Auditors report with comments from the Clerk was circulated to Councillors and contents discussed. It was noted that the Clerk was dealing with the Accessibility Statement and it was **resolved** not to proceed with the procurement of the SSL Certificate relating to website security after discussion with the website provider.

36.5 Proposed Parish Council projects over the next 12 months
 Discussions took place around how the Parish Council could invest in the area for residents benefit. Ideas around first aid training were discussed and it was **resolved** to send out a Newsletter shortly and ask for any ideas from residents which the Parish Council could consider.

20/21-037 Matters having financial implications for the Council

37.1 The Clerk outlined the necessary payments for approval (Appendix D) including

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|---------------|-----------------|--------------|
| Income | <i>Interest</i> | <i>£3.90</i> |
|---------------|-----------------|--------------|

Expenditure

| | |
|-----------------------------------|-----------|
| Clerk's salary (June & July 2020) | as agreed |
|-----------------------------------|-----------|

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|------------------|----------|
| Clerk's expenses | £ 138.43 |
|------------------|----------|

Payments made:

| | |
|----------------------------|--------------------------|
| Diane Brown Internal Audit | £110.00 (Min 20/21-12.3) |
|----------------------------|--------------------------|

| | |
|---|--|
| McAfee Livesafe subscription renewal 2020 for 2 years | £94.99 (Min 20/21-12.3) <i>(in Clerks expenses above)</i> |
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37.2 Bank balances at 1st June 2020 : (a) £8,354.42 (b) £5,644.53

Bank balances at 1st July 2020 : (a) £8,358.32 (b) £5,023.59

20/21-038 Items of correspondence not on the agenda

None received

20/21-039 Any Other Business

Japanese Knotweed reported on the Gilbert Hill parking area and it was **resolved** if Japanese Knotweed was suspected, this should be reported to BMBC and action taken to eradicate the infestation.

20/21-040 Matters to be placed on the agenda of the next meeting of the Parish Council

- Parish Council projects 2020-21

20/21-041 Date and Time of Next Meeting

To confirm that the next meeting will be held on Monday 7th September 2020 at 7.30pm by telephone conference call.

Signed:

Chair _____ Clerk _____ Date _____