

Langsett Parish Council

Minutes of the Annual Meeting of Langsett Parish Council held at The Barn, Langsett on Wednesday 21st May 2025 immediately following the Annual Parishioners Meeting at 7.00pm

Present: Cllr Peter Horner (Chair), Cllr Lynn Hammond, Cllr Linda Taylor, 1 resident and Avril Sturdy (Clerk/RFO)

25/26-001 Election of Chairman

Nominations for Chairman for the coming year were called for, Councillor Horner was nominated, he declared himself willing to stand and so was elected unopposed.

25/26 -002 Declaration of Acceptance of Office from the Chairman

Councillor Horner completed and signed a Declaration of Acceptance of Chair form.

25/26 -003 Election of a Vice Chairman

Nominations for the coming year were called for Vice Chair, Councillor Taylor was nominated, and she declared herself willing to stand and so was elected unopposed. A declaration of Acceptance of Vice Chair form was completed and signed.

25/26 -004 Apologies for absence

Apologies for absence received from Cllr Kate Wood, and reason for absence accepted.

25/26 -005 Register of Interest

The Clerk reminded Councillors that any changes to the Register of Interest forms completed in 2023 required a new form to be completed, and if needed to contact the Clerk.

25/26 -006 Declarations of interest and Code of Conduct

No declarations of interest received.

The dates for the training were noted. Cllr Horner and the Clerk to attend the session on 27th May.

25/26 -007 Parish Council Vacancy

There was still a vacancy on the Parish Council. **Resolved:** continue to advertise on the noticeboard, WhatsApp and website.

25/26 -008 Finance and Accounts - Audit

8.1 The Clerk circulated Year End Accounts (year ending 31st March 2025) to Councillors. Councillors received and approved Receipts and Payments account (App. A) Bank Reconciliation (App. B) and Explanation of Variances (App. C).

8.2 It was **resolved** that Langsett Parish Council is exempt from external audit for the year 2024/25 as its annual turn-over does not exceed £25,000 . The Certificate of Exemption (Appendix D) was approved and signed by the Clerk and Chairman and this will be sent to the external auditor.

8.3 The Annual Internal Audit report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25 (Appendix E) was received.

8.4 It was **resolved** that Langsett Parish Council approve Section 1 Annual Governance Statement 2024/25 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25. (Appendix F)

8.5 It was **resolved** that Langsett Parish Council approve Section 2 - Accounting Statements 2024/25 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25 (Appendix G).

8.6 It was **resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Langsett Parish Council will publish the following documents on a public website :

- Certificate of Exemption
- Annual Internal Audit Report 2024/25
- Section 1 – Annual Governance Statement 2024/25
- Section 2 – Accounting Statements 2024/25
- Analysis of variances
- Bank Reconciliation to 31 March 2025
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

25/26 -009 Minutes of the meeting held on Wednesday 12th March 2025 and Monday 14th April 2025

It was **resolved** that the minutes be approved and signed by the Chairman.

25/26 -010 Matters arising from the previous minutes

Nothing raised.

25/26-011 Public Participation

The issue of communication throughout the Parish was raised. A suggestion was to create a WhatsApp group for the Parish. The Clerk reminded the meeting that due to GDPR this could only happen if residents individually agreed to provide the information. **Resolved:** to be added to the Autumn newsletter.

25/26 -012 Planning Applications received since the agenda was produced

None received.

25/26 -013 Information on previous planning applications (decisions by BMBC)

Granted:

APPLICATION NO: 2025/0013 LOCATION: Birkland Farm, Fullshaw Lane, Langsett, Sheffield, S36 9FD
DESCRIPTION: Change of use from agricultural, commercial and dwelling to builder's yard (Sui Generis)
The Parish Council are concerned that this application is approved. **Resolved:** request information on how the use of the site will be monitored.

25/26 -014 Items to bring to the attention of BMBC Neighbourhood Services

Mattress dumped on road to Millhouse Green **Resolved:** report to BMBC

A large number of used dog bags have been left at the end of the footpath at Midhope Cliffe Lane.

Resolved: report to Yorkshire Water and request a dog bin in this area.

25/26 -015 Footpaths and Public Rights of Way Issues

A question was raised regarding the opening of the footpath from the path by Yorkshire Water plant to the footpath at Midhope Cliffe Lane. **Resolved:** ask BMBC for an update.

25/26 -016 Roads, Transport and Parking

The response had been sent to BMBC Highways regarding a suggestion of installation of reflective strips on Gilbert Hill if a barrier would not be considered. Awaiting a reply – the Clerk to chase at the arranged BMBC meeting if no reply received.

25/26 -017 Finance and Accounts

Information was provided regarding matters having financial implications for the Council and to agree payments and note income in accordance with the Parish Council budget:

- 17.1 Noted the receipt of the Precept of £4,058.
- 17.2 Invoice received for membership of YLCA £149 , duly approved
- 17.3 Invoice received for membership of CPRE £36.00 , duly approved
- 17.4 Invoice received for membership of Peak Park Parishes Forum of £6.00 , duly approved

- 17.5 The payments and income in accordance with the Parish Council budget as noted below were approved :

Receipts

Current account 4 th April 2025	Precept received	£4,058.00
---	------------------	-----------

Expenditure

Clerks salary (April & May 2025)	£ 391.50
Clerk' s expenses up to 21 st May 2025	£ 40.00
YLCA – Annual Membership	£ 149.00
CPRE – Annual Membership	£ 36.00
Peak Park Parishes Forum	£ 6.00

25/26 -018 New .gov.uk e-mail and website

The domain name has been approved, the new website will be commenced and the new e-mails when in place will be noted for the Chair, Vice-Chair and Clerk.

25/26 -019 Items of correspondence not appearing elsewhere on the agenda

The installation of fibre broadband is expected to be in the Parish at the beginning of next year. The Chair and Clerk have attended a meeting with the installation company, Quickline, who have agreed to attend the next meeting of the Parish Council to update residents and answer any questions. Suggested to meet in the village at 6.30 to walk the area before the 7.00pm meeting.

25/26 -020 Dates of meetings 2025-26 for approval

The following dates were approved:

Wednesday 9th July 2025

Wednesday 10th September 2025

Wednesday 12th November 2025

Wednesday 14th January 2026

Wednesday 11th March 2026

Wednesday 20th May 2026

25/26 -021 Any Other Business not on the Agenda

There was a question regarding the installation of a deep pond just past the Café, which is close to a public footpath. **Resolved:** planning permission required for a wildlife pond? Report to BMBC Public Footpaths team.

25/26 -022 Matters to be placed on the agenda of the next meeting of the Parish Council

- August event
- Wreath making event

25/26 -023 Date and Time of Next Meeting

The next meeting of Langsett Parish Council will be held on **Wednesday 9th July 2025** at 7.00pm at the Barn, Langsett.

Signed:

Chair _____ Clerk _____ Date _____