

Langsett Parish Council
Minutes of the Meeting held remotely (telephone conference call)
on **Monday 18th May 2020 at 7.30pm**

Present: Cllr Peter Horner (Chair), Cllr Linda Taylor, Cllr Lynn Hammond, Cllr Susan Barnes, Cllr Angela Brailsford, Resident, and Mrs Avril Sturdy (Clerk & RFO)

Public Participation

A resident raised the issue of visitors to the area and subsequent parking issues during the current Coronavirus situation, with all laybys full and parking on the roads including A616, as the car parks had been closed due to current restrictions. The Park Ranger had suggested opening the Flouch car park. The Chair noted the concerns and that they would be discussed later in the agenda.

20/21-001 Amendment to Standing Orders

The Chair explained that the Parish Council's Standing Orders required amendment to deal with the current restrictions during the Coronavirus pandemic to allow Parish Council meetings to be held by remote means and that the Annual Meeting be postponed until May 2021.

It was **resolved** in accordance with the Regulations published on 2 April 2020 ("*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*") the annual meeting of Langsett Parish Council and the Annual Parishioners meeting of Langsett Parish Council will not be held until May 2021 and the appointments held by Councillors will continue until the next annual meeting of the Council (May 2021) or until such time as the council may determine.

It was **resolved** to accept the above Regulations and to make amendment to the Standing Orders of Langsett Parish Council 2020 Amendment to Standing Order 5 (k):
From 7th April 2020 to 7th May 2021 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 apply including statutory power to hold meetings remotely and provides that there is no requirement to hold its annual meeting and appoints continue until the next annual meeting (May 2021) or until such time as the council may determine (Appendix A).

20/21-002 Apologies for absence

None

20/21-003 Declarations of interest

None received

20/21-004 Minutes of the meeting held on Monday 9th March 2020 and Extraordinary Meeting held remotely on 30th March 2020

It was **resolved** that the minutes be approved and to be signed by the Chairman.

20/21-005 Matters arising from the previous minutes

None

20/21-006 Consultation: public bridleway: Judd Field Lane / Old Lane

Consultation received from BMBC regarding claimed public bridleway Judd Field Lane/Old Lane. It was **resolved** to ask for clarity from BMBC as to what they were requesting from the Parish Council.

20/21-007 Planning Applications received since this agenda was produced

2020/0430 Lower Belle Clive Farm, The Mistal, Hartcliff Road
Erection of stable block and horse ménage
The Parish Council had no comments to make on the above application

2020/0428 Doubting Farm, The Hayloft, Hartcliff Hill Road, S36 9FS
Single storey side/rear extension
The Parish Council had no comments to make on the above application

20/21-008 Footpaths and Rights of Way issues

The Clerk advised of a notice from BMBC giving advice for landowners who have public rights of way through property, which will be put on the parish website.

The Clerk reported reply from BMBC regarding work being undertaken by Barnsley Highways to reinforce the Mortimer Road bridge ready for Little Don Trail works to take place later this year. However, as this did not answer the concerns regarding the question of whether the route of the Barnsley Boundary Walk which runs close to the Equitrek premises is blocked by a fence which has been erected, BMBC Rights of Way department will be contacted again.

20/21-009 Roads and transport, including car parking issues

The Clerk informed the Parish Council that due to the current situation Highways England were not able to attend the current meeting but the council had received an e-mail from Highways England to confirm that a meeting had been arranged with Highways England, Barnsley Council, South Yorkshire Police and Yorkshire Water scheduled 20th May to discuss issues around Langsett and that the Parish Council will be updated following the meeting.

The issue of the number of visitors and parking on the roads whilst the Langsett Barn and Flouch car parks were closed was discussed. It was felt that both car parks, not just one, would need to be opened to avoid a build-up of cars. Concern was raised regarding the parking at the blue access gate to the moor and it was **resolved** to alert Highways England and Yorkshire Water of this concern and to request Yorkshire Water open both car parks.

The Chair informed the Council of the TransPennine Tunnel Study and A628 upgrade which would be discussed by the Peak District National Park Authority on Friday 22 May 2020 and the details of accessing the meeting would be added to the Parish Council website.

20/21-010 Items to bring to the attention of BMBC Neighbourhood Services Provision

None received

20/21-011 Finance and Accounts - Audit (year ending 31st March 2020)

The Clerk had provided copies of all the Appendices to the Accounts to Councillors in advance of the meeting and no questions were raised at the meeting.

- 11.1 Langsett Parish Council **resolved** to receive and approve Receipts and Payments account (Appendix B) and Bank Reconciliation (Appendix C) and would be signed by the Clerk and Chairman, and received the Explanation of Variances (Appendix D). A question was raised regarding the increased amount of Other Receipts which was explained as the grant received for noticeboard and VAT refund 2019/20.
- 11.2 It was **resolved** that Langsett Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000. The Certificate of Exemption (Appendix E) was approved and would be signed by the Clerk and Chairman and this will be sent to the external auditor.
- 11.3 It was noted that the Annual Internal Audit for 2019/20 is currently being undertaken and that the Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 and Auditor's Report will be forwarded to Councillors for consideration at the July meeting.
- 11.4 It was **resolved** that Langsett Parish Council approve Section 1 Annual Governance Statement 2019/20 for Langsett Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20 (Appendix F) and would be signed by the Clerk and Chairman
- 11.5 It was **resolved** that Langsett Parish Council approve Section 2 - Accounting Statements 2018/19 for Langsett Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019 (Appendix G) and would be signed by the Clerk and Chairman.
- 11.6 It was **resolved** to approve the Review of Internal Financial Control 2019-20 (Appendix H) and would be signed by the Chairman.
- 11.7 It was **resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Langsett Parish Council will publish the following documents on a public website:
 - Certificate of Exemption,
 - Annual Internal Audit Report 2019/20,
 - Section 1 – Annual Governance Statement 2019/20,
 - Section 2 – Accounting Statements 2019/20, page 6
 - Analysis of variances
 - Bank Reconciliation to 31 March 2020
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

20/21-012 Matters having financial implications for the Council

12.1 The Clerk outlined the necessary payments for approval (Appendix I) including

Income		Expenditure	
Precept	£3,641.00	Clerk's salary (April & May 2020)	as agreed
		YLCA – Annual Membership	£124.00
		CPRE – Annual Membership	£36.00

12.2 *Bank balances as at 1st May 2020 : (a) £8,354.42 (b) £5,768.53 (Precept received)*

12.3 **Proposed payments**

- McAfee Livesafe subscription renewal 2020 £99.00 for 2 years. Previous resolution to accept - due May 2020
- D Brown's account for Internal Audit - Final account to be received (£110 approx). It was **resolved** to approve payment of cheque up to £120 with ratification of payment by full council at next meeting of final figure.

20/21-013 Dates of 2020/21 Meetings

It was **resolved** to accept the proposed 2020/2021 meeting dates as below:

Parish Council Meeting Dates (Appendix J)

Monday 6th July 2020
Monday 7th September 2020
Monday 9th November 2020
Monday 11th January 2021
Monday 8th March 2021
Monday 17th May 2021

There was discussion around the format of future meetings during the current restrictions and it was **resolved** to hold the meetings by telephone conference call.

20/21-014 Items of correspondence not on the agenda

None received

20/21-015 Any Other Business

The Chairman asked Councillors to consider any projects the Parish Council could consider over the next 12 months and to consider how to consult with residents.

20/21-016 Matters to be placed on the agenda of the next meeting of the Parish Council

- Parish Council projects 2020-21

20/21-017 Date and Time of Next Meeting

To confirm that the next meeting will be held on Monday 6th July 2020 at 7.30pm by telephone conference call.

Signed:

Chair _____ Clerk _____ Date _____