

Langsett Parish Council
Minutes of the Meeting Held at The Barn, Langsett
on Wednesday 14th November 2018 at 7.30pm

Present: Cllr Adrian James (Chair), Cllr John Key (Vice Chair), Cllr Lynn Hammond, Cllr Steve Sedgwick, Cllr Linda Taylor, Mrs Avril Sturdy (Clerk & RFO).

Public Participation

It was **resolved** to suspend Standing Orders to allow discussion of agenda item 3 (A628 road works) and agenda item 6 (community defibrillator) with public participation to commence immediately and the order of the agenda be changed at this meeting to record the said agreed change.

18/9-24 Apologies for absence

Apologies were received from BMBC Cllr Milner, Mr Chris Dunn (Highways England) and Mr Les Harris (A-One+).

18/9-25 Declarations of interest

None received

18/9-26 A628 Road Works

Apologies had been recorded from Mr Dunn and Mr Harris who were unable to attend the meeting. Concern was raised by a resident that although Highways England must involve the community before installation, there had been little consultation with residents or with the Parish Council. There was also concern regarding inaccurate road closure signs, which gave the impression of a permanent closure of the A628 when in fact it was open, thus causing issues for local businesses. Litter on the A628 was also an issue.

The installation of “splitter islands” in the A628 to allow pedestrian access were deemed to have safety issues, which the Parish Council wished to discuss with Highways England and AOne+. It was **resolved** the Clerk contact both Mr Dunn and Mr Harris to arrange a meeting with the Parish Council and residents, to be held as soon as possible and to invite Chris Shields (BMBC) to the meeting.

18/9-27 Community Defibrillators

Discussion of the possible location of the defibrillator identified outside the Park Rangers office, the Barn, Langsett as an option and it was **resolved** to suggest this to Nick Baker, Langsett Park Ranger to ask for feedback. It was also **resolved** to ask BMBC for the necessary approvals for this location. A reply was still awaited from Peak District National Park Authority as to approval for connection to the power supply to the Barn, which would be required to connect the defibrillator ensuring it was operational all year round.

It was also **resolved** to contact the owners of Waggon and Horses regarding the possibility of placing the defibrillator on the wall, next to the post box, and discuss the issue of the electricity supply/installation.

It was suggested that application for a grant for the purchase of the defibrillator could be made to the Ward Alliance (via Stephen Miller) whilst the Parish Council could meet the installation costs. The Clerk would investigate the grant funding situation.

Mrs Punshon had a team of volunteers ready to be trained on use of the defibrillator.

18/9-28 Minutes of Meeting 12th September 2018

It was **resolved** that the minutes be approved.

18/9-29 Matters arising from the previous minutes, not appearing elsewhere on the agenda

The Clerk informed the meeting that the cheques signed at the previous meeting would be cancelled and new cheques issued as the bank mandates had not yet been finalised, thus the previous cheques would not be processed.

Langsett Reservoir Planning Application for the proposed Footpaths and Cycle paths on the west side of the reservoir - replies had not been received from Peak District National Park Authority (PDNPA) or Yorkshire Water to ascertain if a feasibility study had been made and to ask if any additional parking was planned. No reply had been received from Barnsley Metropolitan Borough Council (BMBC) regarding their current plans for a continuous trail. The Clerk was asked to chase up a reply from all 3 parties.

18/9-30 Planning applications received

None received

18/9-31 Planning applications received since agenda was produced

None received

18/9-32 Information on approved/declined planning applications

None received

18/9-33 Request from BMBC to send planning applications via e-mail only

It was **resolved** to continue receiving paper copies of planning applications due to limitations of printing facilities.

18/9-34 Location of Parish Noticeboard

It was **resolved** to send photographs of the noticeboard and its possible new location to both BMBC Planning department (Matthew Smith) and the Conservation Officer (Tony Wiles) for approval. If approved the noticeboard would be refreshed and could be re-sited on the wall of the Waggon & Horses facing the A616, next to the post box.

18/9-35 Items to bring to the attention of BMBC Neighbourhood Services

None received.

18/9-36 Roads and transport and to receive information on previously raised items including :

a. To receive update regarding recent traffic light-controlled road works on A616

The Clerk confirmed correspondence with BMBC and Highways England, and now has a dedicated contact who can be alerted if roadworks/ traffic lights are deemed to still be in place when work has been completed.

b. To receive update re Fulshaw Cross, Langsett (A628)

The Clerk confirmed BMBC Highways dept were alerted to the problem of water in the road and Yorkshire Water had undertaken works.

- c. *To discuss abandoned café in the lay-by just west of the Dog and Partridge*
The café appeared to have been closed for several months and it was **resolved** to contact Highways England to receive clarification of the situation.

18/9-37 Provision of Super-Fast Broadband

As there was uncertainty regarding the information supplied and how it impacted on the position of supply to the residents of the parish it was **resolved** to escalate this issue to BMBC Cllr Milner to ascertain the current situation regarding provision within the Parish, and to ascertain if there was a dedicated contact at SuperfastSY, who would be able to provide further detailed information.

18/9-38 District Councillors report

None present

18/9-39 Ward Alliance

The Chair was unable to attend the recent meeting but gave a brief update.

18/9-40 Use of Social Media by the Parish Council

The Clerk had circulated information from Yorkshire Local Council Association (YLCA) regarding the use of social media. It was **resolved** that this would be discussed in the January meeting.

18/9-41 Parish Council Charter and Liaison meetings with BMBC

It was **resolved** accept the Parish Council charter and that the Clerk would attend the liaison meetings with BMBC.

18/9-42 Duke of Edinburgh events

It was **resolved** to send positive feedback to PDNPA regarding Duke of Edinburgh events.

18/9-43 Historical photographs for Penistone Archive Group

It was **resolved** to give copies of historical photos on disk to the Penistone Archive Group with a request to return the copy.

18/9-44 Report from the Clerk concerning the progress on any outstanding items not listed on the agenda (Appendix A)

- Contacted BMBC regarding flytipping which was removed
- E-mails sent regarding YLCA communication regarding the Government Shale Gas Exploration and Production Planning Consultations

18/9-45 Proposed dates for meetings 2019

It was **resolved** to accept the proposed meeting dates up to start of new Parish Council year – Monday 14th January, Monday 11th March and Monday 13th May 2019.

18/9-46 Matters having financial implications for the Council

46.1 The Clerk confirmed that previous cheques regarding the 2 payments below would be cancelled

- *Clerk's Salary August 2018 - £179.24*
- *PDNPA 3 months room hire (in advance) - £45.00*

46.2 The Clerk outlined the necessary payments for approval including: -

- Clerk's Monthly Salary (Aug/Sept/Oct/Nov) £716.96
- Clerk's expenses (ink, room booking ,mileage) £49.32
- PDNPA 3 months room hire (in advance) £45.00

It was **resolved** that all payments be approved and cheques signed.

46.3 Latest Bank Statement Balances: C/A 1 September £2855.25 D/A 27 August £9943.83

46.4 It was **resolved** that the proposed resolution be added to the minutes and be provided to HSBC bank to confirm new correspondence details and new HSBC bank mandate be signed.

It was **resolved** to transfer financial administration arrangements for the Parish Council accounts from the previous clerk to the current clerk. Proposed Councillor James, seconded Councillor Taylor.

It was also noted that the HSBC required sight of the resolution to proceed with the amendment of the financial administration arrangements regarding the bank accounts in particular the amendment of administration and correspondence from Stephanie Tolson, the outgoing clerk, to Avril Sturdy, the incoming clerk.

To allow this change in financial matters, **it was resolved** that;

- The HSBC Bank, who had been notified of the change of Clerk's details from Stephanie Tolson to Avril Sturdy and the change of correspondence address to 10 Rookery Way, Thurgoland, S35 7BX , would be given a copy of the minutes confirming the agreed change in contact details and for bank statements to be sent forthwith to the correspondence address of 10 Rookery Way, Thurgoland S35 7BX.
- The authorised signatories on the bank mandate had been amended to Councillors Adrian James, John Key, Lynn Hammond, Linda Taylor and Stephen Sedgwick. Councillor Sedgwick has been added to the mandate. The HSBC Bank would be given a copy of the minutes confirming the agreed change to the bank mandate already signed and sent to the HSBC bank.
- If it was a requirement of the HSBC Bank that the Clerk, Avril Sturdy, would be required to sign any additional forms in order that the correspondence, statements and administration of the accounts could be effected, **but not the signing of cheques**, then the Clerk, Avril Sturdy, had authority to sign such necessary forms.

46.5 It was **resolved** that the decision of the allocation of the bequest received from the Charity of Samuel Wordsworth would be added to the January agenda

18/9-47 Parish Council agenda distribution list - Barnsley Chronicle

It was **resolved** to invite the Barnsley Chronicle to specific future meetings.

18/9-48 Items of correspondence that have been received since the last meeting

- a. YLCA & NALC Subscription fee 2019/20(sent to Councillors)
- b. YLCA training Events in November - Procedures, Powers and Policies (sent to Councillors)
- c. BMBC Parish Council Charter and Liaison meetings information (sent to Councillors)
- d. East Peak LEADER grants - final deadline for Expressions of Interest e-mail (sent to Councillors)
- e. Julian Glover Review of Protected Landscapes e-mail (sent to Councillors)
- f. Barnsley Bus Service Changes proposals for February 2019 - Public consultation (sent to Councillors)
- g. YLCA Training Events in November (sent to Councillors)

- h. Penistone Neighbourhood Plan - Publicising a Plan Proposal(Regulation 16 Consultation) (sent to Councillors)
- i. Website statistics (sent to Councillors)

The correspondence list was reviewed at the meeting and no further actions from the correspondence were noted, other than separately listed on the agenda.

18/9-49 Any Other Business not on the Agenda

The question of information on reported local crime was raised but it was **resolved** no further action would be taken at this time.

18/9-50 Matters to be placed on the agenda of the next meeting of the Parish Council

- Budget planning and precept

18/9-51 Date and Time of Next Meeting

Monday 14th January 2019 at 7.30pm at the Barn, Langsett.

Signed:

Chair _____ Clerk _____ Date _____